



# STUDENT PHONE POLICY & GUIDELINES

**Adopted by the Governors of Teignmouth  
Community School  
June 2025**

**Review date:  
As required and no later than June 2026**

## Amendment Record

VERSION	DATE	AMENDED BY	NATURE OF CHANGE	REVIEW DATE
1	June 2025	RW/LT	New policy	June 2026

**Phones are not to be used during school. Students have a choice to either bring their phone to school and keep it locked in their Pouch for the duration of the day, or leave their phone at home.**

Students electing to bring their phone to school will be assigned a personal Yondr Pouch. It is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition.

Students electing to leave their phone at home will be issued with a 'phone free' card that they must keep with them at all times.

## **DAILY PROCESS**

### **Beginning of the Day**

Students must bring their Pouch to school with them each day.

### **School Entrance Model**

As students arrive to school they will:

- 1) Turn their phone off.
- 2) Open their Yondr Pouch by tapping against the Unlocking Base.
- 3) Place their phone inside the Pouch and secure it in front of school staff.
- 4) Store it in their backpack for the day.

### **End of the Day**

Students will:

- 1) Open their Pouch
- 2) Remove their phone
- 3) Close their Pouch (Important to stop the pin bending in the bag)
- 4) Keep the Pouch in their school bag overnight.

### **Late Starters or Early Leavers**

Students arriving late or leaving early will pouch/un-pouch their phones in the attendance hub or student services.

## **VIOLATIONS**

**Pouches will be checked to make sure they have not been damaged.**

### **Pouch Damage or Lost Pouch**

If a student damages or loses their Pouch, we will confiscate the phone, notify parents/carers and retain until a new pouch is purchased at £25 fee.

Examples of damage:

- Ripped fabric
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocking station

#### Phone seen during School

If a student is found in possession of a phone outside a Yondr pouch, the phone will be confiscated and retained until the following school day at 08:30 when the student will be given a fresh opportunity to meet the school's expectations around phones.

Repeated breaches of the policy will be treated in line with other persistent breaches of the school conduct policy and are likely to result in suspension alongside phone confiscation.

#### Forgotten Pouch

If a student forgets their Pouch, the phone will be confiscated and retained until the following school day at 08:30 when the student will be given a fresh opportunity to meet the school's expectations around phones.

If a student consistently forgets their Pouch, it is considered lost.

**Refer to the Lost Pouch policy above.**

#### Unlocking Stations

If a student is found in possession of a Yondr unlocking station, or a similar strength magnet used to unlock the pouches, this will be considered a serious offence, and could lead to a suspension.

#### Accidental Damage

Notify the school immediately explaining what happened. If any damage is spotted at a pouch check it will be considered intentional unless the student has raised it previously.